

**St. Ann Pastoral Council Meeting Minutes
November 11, 2025 at 7:15 PM
St. Joachim Conference Room**

In Attendance: Fr. Mitchel Zimmerman, Kirsten Kellerman, Joe Myers, Gwen Mugmon, Cheri Milligan, Hillary Carter, Sean Phelps, Stephanie Kucera, Marina Bell, Kirk Walters, Michaela Comstock, and Diane Kovich

Absent: Michelle Marvel

1. **Opening Prayer** – Hillary Carter
2. **Approval of October 14, 2025 Minutes** – Approved by all with the addition of Joe Myers as an attendee
3. **Future Prayer Assignments**
 - a. January 13, 2026
 - i. Opening – Marina Bell
 - ii. Closing – Joe Myers
 - b. February 10, 2026
 - i. Opening – Kirk Walters
 - ii. Closing – Diane Kovich
 - c. March 10, 2026
 - i. Opening – Stephanie Kucera
 - ii. Closing – Hillary Carter
4. **Liaison Reports**
 - a. Finance Council; Kirk Walters – Financials and Bylaws in review; Discussing tuition increase for 2026-2027
 - b. School Council; Michelle Marvel (not in attendance but report shared by Sean) – Academic recognition; Lumen survey in circulation, campus security reviewed and upcoming YCC/Kindergarten Open House
 - c. PTO; Marina Bell – Trunk or Treat was a great success despite the rain, Red Bag program is off to a successful start, PTO is working on the Christmas Fund, and Minted.com fundraiser in progress
5. **Pastoral Updates – Sean Phelps**
 - a. **Campus Planning:** The council discussed the ongoing effort with Multistudio to develop new concepts and renderings for a future redesign of the parish campus. The council will be co-hosting a Town Hall in January to share the best ideas of how we can update our campus to best serve our mission. As a parish overall, we will review and discuss priority.
 - b. The event will take place on campus – either the Parish Hall or Gym – on January 22. Drinks and light snacks will be made available, and the event will be recorded/streamed.
 - c. There were various viewpoints shared during the council meeting about how this plan will be received and the council looks forward to getting great input at the event as well as from a post-event survey.
6. **Pastoral Discussion – Sean Phelps and Fr. Mitchel**
 - a. **Admission & Enrollment**
 - i. The council discussed potential updates to be made to the admission guidelines. There is a potential for there to be a waitlist in the future for the school, so the discussion was centered around the best way to include and serve all of our parish families. It will likely be necessary to place parish families who live *outside of the church boundary* on a lower priority ranking soon. The council requested that these new potential guidelines be drafted in writing for further review before voting or any decisions are final.
 - b. **Mission Advancement Goals** (*did not discuss due to time*)
7. **New Business**
 - a. **Global Works of Mercy Distribution Request:** The council approved requests for funds from the Global Works of Mercy account. \$5,000 was approved to give to the Hurricane Melissa Relief Services.
8. **Closing Prayer** – Stephanie Kucera

The next meeting will be Tuesday, January 13 at 7:15pm St. Joachim Conference Room

Minutes submitted by Hillary Carter on November 18, 2025.